

# APPLICATION FORM FOR EMPLOYMENT



*AN EQUAL OPPORTUNITY EMPLOYER: It is the policy of RiteNet Corp to provide employment opportunities without regard to race, color, religion, sex, national origin, age, handicap, or veteran status.*

**IMPORTANT:** Please fill in your response above each line unless otherwise indicated. All answers must be printed or typed. Answers that are illegible or incomplete may prevent us from considering your application.

## 1.0 PERSONAL DATA

---

LAST NAME	MIDDLE	FIRST NAME	SOCIAL SECURITY NUMBER		
-----------	--------	------------	------------------------	--	--

---

PRESENT ADDRESS IN FULL	CITY	STATE	ZIP	TELEPHONE
-------------------------	------	-------	-----	-----------

---

PERMANENT ADDRESS (IF DIFFERENT)	CITY	STATE	ZIP	TELEPHONE
----------------------------------	------	-------	-----	-----------

ARE YOU A CITIZEN OF USA?    **Yes**    **No**

ARE YOU LEGALLY AUTHORIZED TO WORK IN THE USA?    **Yes**    **No**

---

VISA TYPE IF APPLICABLE	VISA #	EXPIRATION DATE
----------------------------	--------	-----------------

DO YOU HAVE A VALID DRIVERS LICENSE?    **Yes**    **No**

LICENSE NUMBER: \_\_\_\_\_ STATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF OR SENTENCED FOR ANY VIOLATION OF THE LAW?    **Yes**    **No**

IF YES, GIVE FULL PARTICULARS.  
(THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT):

---

---

**APPLICATION FORM FOR EMPLOYMENT**

**2.0 APPLICATION INFORMATION**

POSITION APPLIED FOR:

\_\_\_\_\_

REFERRAL SOURCE -

ADVERTISEMENT (specify): \_\_\_\_\_ AD NUMBER: \_\_\_\_\_

PLACEMENT FIRM (firm name):

\_\_\_\_\_

SCHOOL PLACEMENT OFFIC (school name): \_\_\_\_\_

OTHER:

\_\_\_\_\_

ARE YOU WILLING TO WORK ANY SHIFT, INCLUDING NIGHTS AND WEEKENDS?

Yes No

COMMENTS:

ARE YOU WILLING TO RELOCATE? Yes No

HOW SOON FOLLOWING NOTIFICATION CAN YOU REPORT?

\_\_\_\_\_

HAVE YOU EVER PREVIOUSLY APPLIED FOR EMPLOYMENT AT RITENET? Yes No

HAVE YOU EVER PREVIOUSLY BEEN INTERVIEWED BY RITENET? Yes No

IF YES, WHEN (MO/YR)? \_\_\_\_\_ WHERE? \_\_\_\_\_ FOR WHAT POSITION? \_\_\_\_\_

HAVE YOU EVER BEEN EMPLOYED BY RITENET? Yes No

IF YES, WHEN ? \_\_\_\_\_ WHERE? \_\_\_\_\_ POSITION? \_\_\_\_\_

ARE ANY RELATIVES, INCLUDING IN-LAWS, EMPLOYED AT THE COMPANY? Yes

No

IF YES, GIVE NAME, RELATIONSHIP, POSITION AND LOCATION:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# APPLICATION FORM FOR EMPLOYMENT

## 3.0 EDUCATION

---

LAST HIGH SCHOOL ATTENDED/complete address

ATTENDED FROM \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ TO \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ GRADUATED Yes No

### 3.1

---

COLLEGE OR UNIVERSITY/complete address

ATTENDED FROM \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ TO \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ GRADUATED Yes No

MAJOR \_\_\_\_\_ DEGREE RECEIVED \_\_\_\_\_

### 3.2

---

COLLEGE OR UNIVERSITY/complete address

ATTENDED FROM \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ TO \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ GRADUATED Yes No

MAJOR \_\_\_\_\_ DEGREE RECEIVED \_\_\_\_\_

### 3.3

---

OTHER (Technical, Vocation, Graduate, etc. complete address)

ATTENDED FROM \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ TO \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ GRADUATED Yes No

MAJOR \_\_\_\_\_ DEGREE RECEIVED \_\_\_\_\_

LIST ANY SCHOLARSHIPS, ACADEMIC HONORS, AWARDS OR SPECIAL ACHIEVEMENTS:

---

---

# APPLICATION FORM FOR EMPLOYMENT

## 4.0 EMPLOYMENT HISTORY

**IMPORTANT!** STARTING WITH YOUR PRESENT OR MOST RECENT EMPLOYER, LIST IN CONSECUTIVE ORDER ALL EMPLOYMENT AND PERIODS OF UNEMPLOYMENT SINCE YOU GRADUATED FROM OR LAST ATTENDED HIGH SCHOOL. ADDITIONAL EMPLOYMENT MAY BE LISTED ON A SEPARATE PAGE(S) IF NECESSARY.

### 4.1 PRESENT OR MOST RECENT EMPLOYER

FULL NAME OF COMPANY	TELEPHONE	SALARY - BEGIN/END	EMPLOYED - FROM/TO
STREET ADDRESS	CITY	STATE	ZIP CODE
NAME & TITLE OF SUPERVISOR			
TITLE OF YOUR POSITION		DEPARTMENT	
DUTIES			
REASON FOR LEAVING			

### 4.2 PREVIOUS EMPLOYER

FULL NAME OF COMPANY	TELEPHONE	SALARY - BEGIN/END	EMPLOYED FROM/TO
STREET ADDRESS	CITY	STATE	ZIP CODE
NAME & TITLE OF SUPERVISOR			
TITLE OF YOUR POSITION		DEPARTMENT	
DUTIES			
REASON FOR LEAVING			

# APPLICATION FORM FOR EMPLOYMENT

## 4.3 PREVIOUS EMPLOYER

---

FULL NAME OF COMPANY	TELEPHONE	SALARY BEGIN/END	EMPLOYED - FROM/TO
----------------------	-----------	---------------------	-----------------------

---

STREET ADDRESS	CITY	STATE	ZIP CODE
----------------	------	-------	----------

---

NAME & TITLE OF SUPERVISOR

---

TITLE OF YOUR POSITION	DEPARTMENT
------------------------	------------

---

DUTIES

---

REASON FOR LEAVING

## 4.4 PREVIOUS EMPLOYER

---

FULL NAME OF COMPANY	TELEPHONE	SALARY - BEGIN/END	EMPLOYED - FROM/TO
----------------------	-----------	-----------------------	-----------------------

---

STREET ADDRESS CODE	CITY	STATE	ZIP
------------------------	------	-------	-----

---

NAME & TITLE OF SUPERVISOR

---

TITLE OF YOUR POSITION	DEPARTMENT
------------------------	------------

---

DUTIES

---

REASON FOR LEAVING

# APPLICATION FORM FOR EMPLOYMENT

## 4.5 PREVIOUS EMPLOYER

---

FULL NAME OF COMPANY	TELEPHONE	SALARY - BEGIN/END	EMPLOYED - FROM/TO
----------------------	-----------	-----------------------	-----------------------

---

STREET ADDRESS	CITY	STATE	ZIP CODE
----------------	------	-------	----------

---

NAME & TITLE OF SUPERVISOR

---

TITLE OF YOUR POSITION	DEPARTMENT
------------------------	------------

---

DUTIES

---

REASON FOR LEAVING

## 4.6 OTHER EMPLOYMENT

LIST PART-TIME EMPLOYMENT WHILE IN SCHOOL, INCLUDING COMPANY NAME(S), ADDRESSES, DATES OF EMPLOYMENT:

---

---

ARE THERE ANY PERIODS OF UNEMPLOYMENT AND/OR PART-TIME EMPLOYMENT SINCE YOU GRADUATED OR LAST ATTENDED HIGH SCHOOL WHICH ARE NOT LISTED ABOVE OR ON A SEPARATE SHEET?

IF YES, PLEASE EXPLAIN:

---

---

HAVE YOU EVER BEEN SUSPENDED, PLACED ON PROBATION, ASKED TO RESIGN, DISCHARGED. OR TERMINATED?    **Yes**    **No**

IF YES, PLEASE EXPLAIN:

---

**APPLICATION FORM FOR EMPLOYMENT**

**5.0 SKILLS**

LIST ANY OTHER SKILLS YOU THINK MAY BE OF VALUE TO THE COMPANY, INCLUDING TECHNICAL (CERTIFICATION), ADMINISTRATIVE, AND/OR FOREIGN LANUAGE SKILLS

---

---

---

---

---

# APPLICATION FORM FOR EMPLOYMENT

## 7.0 APPLICANT'S CERTIFICATION AND AGREEMENT

I HEREBY CERTIFY that my answers to the foregoing questions are true and complete and that I have not knowingly withheld any facts, circumstances or other information which would, if disclosed, affect my application. I further understand that any false or misleading statement or omission of pertinent information will result in the rejection of my application, or in dismissal if discovered subsequent to my employment.

I HEREBY AFFIRM that by execution of the application, I acknowledge that the Company has disclosed to me that an Investigative Consumer Report, including information as to my character, general reputation, personal characteristics, and mode of living may be made; and that I, upon written request to the Company furnished within a reasonable time after the date of this application, may obtain a complete and accurate disclosure of the nature and scope of the investigation requested.

I HEREBY AUTHORIZE the Company to request, and I ALSO AUTHORIZE AND REQUEST each former employer, school attended, and each person, firm, or corporation given as references above, to furnish at any time, any information which may be sought concerning me and my work habits, character or skill, and any other data required, whether in connection with this application or for purposes of complying with surety company requirements or otherwise.

I HEREBY AFFIRM that by submitting this application I agree to submit to medical evaluations and/or examinations, including tests for the presence of illegal drugs or alcohol, prior to and during employment, within a time period prescribed by the Company and as often as directed during employment.

I HEREBY AUTHORIZE the medical examiner to disclose to the Company any and all findings and conclusions arrived at in any examination performed either prior to employment or during employment.

I UNDERSTAND that should I be given employment, such employment shall be for an indefinite period of time and may be terminated, at will, at anytime, for any reason, by me or by the Company without notice or without liability whatsoever, except for unpaid wages or salary earned by the date of termination. I further understand that only the **President** of the Company has the authority to enter into any agreement for employment for a specified period of time or to make any agreement contrary to this at will standard and that any such agreement must be in writing.

I UNDERSTAND that if I am employed, the terms and conditions of my employment will be governed by this application and the Company's Terms of Employment and Policy and Procedures, as amended from time to time by the Company.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Thank you for completing this application. It will remain under consideration for six months. It will not be necessary for you to reapply during this six month period. Your interest in **RiteNet Corp.** is appreciated.